

Contra Costa County Public Law Library Board of Trustees—  
REGULAR MEETING – 12:15 p.m., November 20, 2024

Physical Location (for in-person attendance): Law Library, 1026 Escobar St. - Suite 2C (2<sup>nd</sup> Floor),  
Martinez, CA 94553

**THIS MEETING WILL BE AVAILABLE TO ALL VIA ZOOM THROUGH THIS  
LINK:**

<https://us06web.zoom.us/j/88461945432?pwd=1RgiPyr8Ujr7ia7DDqYmChaJaPczE.1>

**Meeting ID:** 884 6194 5432

**Passcode:** 506076

The meeting will be accessible in-person and via Zoom to all members of the public. Persons who wish to provide public comment may copy and paste or click on the above link to connect to the meeting.

REGULAR SESSION CALL TO ORDER

CONSENT ITEMS: *(all Action items)*

1. Approve Minutes of Oct. 16, 2024 meeting
2. Approve Payment Order FY 24-25: 9 & 10
3. Approve Payroll for January 2025

REPORTS:

- Updates on building issues
- Reports: CCCLL Fall Meeting report

NEW BUSINESS:

- Westlaw renewal *(Discussion/Action item)*
- CEB Onlaw renewal *(Discussion/Action item)*
- Early library closure, if needed, on 11/27, 12/ 24 & 12/31 *(Action item)*
- Vaccination Policy *(Discussion/Action item)*
- Ebony Tramble, Part-time Extra Help applicant *(Discussion/Action item)*

OLD BUSINESS:

- Ratify revised Conflict of Interest Code *(Action item)*
- David del Simone Memorial Law Library (Richmond Courthouse) - *(Discussion/Action item)*

FYI

OPEN FORUM

PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library of members of the Board of Trustees prior to the meeting are available for public inspection at 1026 Escobar St., Suite 2C, Martinez, CA. 94553 during normal business hours. Call 925-655-4627 for information. The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities who plan to participate in the Board of Trustees meeting. Contact Carey Rowan or Denise Mendoza at least 48 hours before the meeting at 925-655-4627.

**RSVP – (925) 655-4627 for the Wednesday November 20, 2024 meeting**

**Next Meeting: Wednesday December 18, 2024**