

# Contra Costa County Public Law Library Board of Trustees

12:15 p.m., October 31, 2018

## Main Location:

A.F. Bray Courts Building  
1020 Ward Street, Martinez, CA 94553

## AGENDA:

### REGULAR SESSION CALL TO ORDER

#### CONSENT ITEMS:

*(all Action items)*

1. Approve Minutes of September 26, 2018 meeting
2. Approve Payment Orders FY 18/19: 7 & 8
3. Approve Payroll for October 2018
4. Approve financial statement and report by Arlene Mose, CPA

#### OLD BUSINESS:

None

#### NEW BUSINESS:

1. Approve early closure of Law Library on days before holidays *(Action item)*
2. Approval of full-time employment status for Shannon Benson *(Action item)*
3. Approval of new Thomson Reuters/Westlaw agreement *(Action item)*
4. Approval of 2019 meeting schedule *(Action item)*

#### COMMITTEE REPORTS AND OTHER REPORTS:

Book & Online - Judge Scanlon, Chair  
Strategic Plan - Judge Bowen, Chair  
Technology - Judge Fenstermacher, Chair

Outreach - Dean Barbieri, Chair  
Personnel/Selection - Judge Davis, Chair  
Budget/Audit - Judge Santos, Chair  
Librarian's Report

#### FYI

#### OPEN FORUM

#### PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library to the majority of members of the Board of Trustees less than 96 hours prior to the meeting are available for public inspection at 1020 Ward Street, Floor 1, Martinez, CA. 94553 during normal business hours.

The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities, planning to participate in the Board of Trustees meetings who contact Carey Rowan or Kathy Meany at least 48 hours before the meeting at 925-646-2783.  
Posted with permission of Steve Nash, Executive Director of the Courts

***RSVP - (925) 646-2783 for the Wednesday October 31 2018 meeting***

**Next Meeting: November 28, 2018**