

Contra Costa County Public Law Library Board of Trustees—
REGULAR MEETING – 12:15 p.m., May 13, 2025

Physical Location (for in-person attendance):

Law Library, 1026 Escobar St. - Suite 2C (2nd Floor), Martinez, CA 94553

THE MEETING IS AVAILABLE VIA ZOOM THROUGH THIS LINK:

<https://us06web.zoom.us/j/88224647798?pwd=rDVagGPbCZDpRrwNXbysdT0Yx5RLkd.1>

Meeting ID: 882 2464 7798

Passcode: 409470

The meeting will be accessible in-person and via Zoom to all members of the public. Persons who wish to provide public comment may copy and paste or click on the above link to connect to the meeting.

REGULAR SESSION CALL TO ORDER

CONSENT ITEMS: *(all Action items)*

1. Approve Minutes of April 8 meeting
2. Approve Payment Order FY 24-25: 21 & 22
3. Approve Payroll for July 2025

REPORTS:

- Quarterly Budget Review
- Other Updates

OLD BUSINESS:

- David del Simone Memorial Law Library (Richmond Courthouse) - *(Discussion item)*
- Review of Law Library Bylaws - *(Discussion/Action item)*
- Retirement - Status of Recruitment - *(Discussion/Action item)*

ADJOURN TO CLOSE SESSION - Personnel matters

NEW BUSINESS:

- Increase reimbursement charge for court forms packets, up to \$1 - *(Discussion/Action item)*
- Approve hiring part-time extra help applicant Caressa Yearby - *(Action item)*
- Funding - *(Discussion item)*

FYI

OPEN FORUM

PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library of members of the Board of Trustees prior to the meeting are available for public inspection at 1026 Escobar St., Suite 2C, Martinez, CA. 94553 during normal business hours. Call 925-655-4627 for information. The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities who plan to participate in the Board of Trustees meeting. Contact Carey Rowan or Denise Mendoza at least 48 hours before the meeting at 925-655-4627.

RSVP – (925) 655-4627 for the Tuesday May 13, 2025 meeting

Next Meeting: Tuesday, June 10, 2025