

Contra Costa County Public Law Library Board of Trustees—  
REGULAR MEETING – 12:15 p.m., May 15, 2024

Physical Location (for in-person attendance): Wakefield Taylor Courthouse, Department 27,  
Room #320, 725 Court St., Martinez, CA 94553

**THIS MEETING WILL BE AVAILABLE TO ALL VIA ZOOM THROUGH THIS LINK:**

<https://us06web.zoom.us/j/86034391583?pwd=ucmLrXXE3HYgTOcAL7ug9RFz05bXkW.1>

**Meeting ID: 860 3439 1583**

**Passcode: 137958**

The meeting will be accessible in-person and via Zoom to all members of the public. Persons who wish to provide public comment may copy and paste or click on the above link to connect to the meeting.

REGULAR SESSION CALL TO ORDER

CONSENT ITEMS:

*(all Action items)*

1. Approve Minutes of April 17, 2024 meeting
2. Approve Payment Order FY 23/24: 21 & 22
3. Approve Payroll for July 2024
4. Approve Financial Statement and Report by Arlene Mose, CPA

REPORTS:

- Librarian's Report

OLD BUSINESS: None

NEW BUSINESS:

- Sharp Business Systems contract - *Action Item*
- Increase cost of printer and photocopies to \$.25/page - *Action Item*
- Arlene Mose - Letter of Engagement - *Action Item*
- David del Simone Memorial Law Library (Richmond Courthouse) - *Discussion Item*

FYI

OPEN FORUM

PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library of members of the Board of Trustees prior to the meeting are available for public inspection at 1020 Ward Street, Floor 1, Martinez, CA. 94553 during normal business hours. Call 925-646-2783 for information.  
The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities who plan to participate in the Board of Trustees meeting. Contact Carey Rowan or Denise Mendoza at least 48 hours before the meeting at 925-646-2783.

**RSVP – (925) 646-2783 for the Wednesday May 15, 2024 meeting**

**Next Meeting: Wednesday June 26, 2024**