

Contra Costa County Public Law Library Board of Trustees

12:15 p.m., May 29, 2019

Main Location:

A.F. Bray Courts Building
1020 Ward Street, Martinez, CA 94553

Secondary Location:

George D. Carroll Courthouse, Dept.30
100 37th St.-Rm.209, Richmond, CA 94805

AGENDA:

CLOSED SESSION CALL TO ORDER (Discussion of Personnel Matters)

REGULAR SESSION CALL TO ORDER

CONSENT ITEMS:

(all Action items)

1. Approve Minutes of April 24, 2019 meeting
2. Approve Payment Orders FY 18/19: 21 & 22
3. Approve Payroll for May 2019
4. Approve financial statement and report by Arlene Mose, CPA

NEW BUSINESS:

1. Approve purchase of new computer equipment *(Action item)*
2. Approve draft budget for fiscal year 2019-2020 *(Action item)*
3. Approve increase for moving two Wolters Kluwer subscriptions from print to online at an increased cost of \$400-450 per month *(Action item)*

OLD BUSINESS:

1. Approve increase for augmenting WestlawNext subscription to add the litigation module at a cost of \$382.95 per month *(Action item)*

COMMITTEE REPORTS AND OTHER REPORTS:

Book & Online - Judge George, Chair
Budget/Audit - Judge Santos, Chair
Outreach - Dean Barbieri, Chair

Strategic Plan - Judge Bowen, Chair
Technology - Judge Fenstermacher, Chair
Librarian's Report

FYI

OPEN FORUM

PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library to the majority of members of the Board of Trustees less than 96 hours prior to the meeting are available for public inspection at 1020 Ward Street, Floor 1, Martinez, CA. 94553 during normal business hours.

The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities, planning to participate in the Board of Trustees meetings who contact Carey Rowan or Kathy Meany at least 48 hours before the meeting at 925-646-2783.

RSVP - (925) 646-2783 for the Wednesday, May 29, 2019 meeting

Next Meeting: Wednesday, June 26, 2019