

# Contra Costa County Public Law Library Board of Trustees

12:15 p.m., April 24, 2019

## Main Location:

A.F. Bray Courts Building  
1020 Ward Street, Martinez, CA 94553

## Secondary Location:

George D. Carroll Courthouse, Dept.30  
100 37<sup>th</sup> St.-Rm.209, Richmond, CA 94805

## AGENDA:

### REGULAR SESSION CALL TO ORDER

#### CONSENT ITEMS:

*(all Action items)*

1. Approve Minutes of Jan. 30, 2018 meeting
2. Ratify Payment Orders FY 18/19: 15 & 16
3. Ratify Payroll for February 2019
4. Ratify Payment Orders FY 18/19: 17 & 18
5. Ratify Payroll for March 2019
6. Approve Payment Orders FY 18/19: 19 & 20
7. Approve Payroll for April 2019
8. Approve financial statement and report by Arlene Mose, CPA

#### NEW BUSINESS:

1. Welcome new board members
2. Election of officers *(Action item)*
3. Review of ad hoc committees & committee chairs *(Action item)*
4. Approve 2018 end-of-year annual report to Board of Supervisors *(Action item)*
5. Approve new hire Daniel Randleman *(Action item)*
6. Approve increase for augmenting WestlawNext subscription to add the litigation module at a cost of \$382.95 per month *(Action item)*
7. Approve resolutions of appreciation for service for volunteer attorneys at Lawyer in the Library *(Action item)*

OLD BUSINESS: Follow-up discussion of CCCLL special assessment

#### COMMITTEE REPORTS AND OTHER REPORTS:

Book & Online - Vacant, Chair  
Strategic Plan - Judge Bowen, Chair  
Technology - Judge Fenstermacher, Chair

Outreach - Dean Barbieri, Chair  
Personnel/Selection - Vacant, Chair  
Budget/Audit - Judge Santos, Chair  
Librarian's Report

FYI

OPEN FORUM

PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library to the majority of members of the Board of Trustees less than 96 hours prior to the meeting are available for public inspection at 1020 Ward Street, Floor 1, Martinez, CA. 94553 during normal business hours.

The Contra Costa County Public Law Library will provide reasonable accommodations for persons with disabilities, planning to participate in the Board of Trustees meetings who contact Carey Rowan or Kathy Meany at least 48 hours before the meeting at 925-646-2783.

Posted with permission of Steve Nash, Executive Director of the Courts

*RSVP - (925) 646-2783 for the Wednesday, April 24, 2019 meeting*

**Next Meeting: Wednesday, May 29, 2019**