

# Contra Costa County Public Law Library Board of Trustees—

REGULAR MEETING – 12:15 p.m., January 13, 2026

## Physical Location (for in-person attendance):

Law Library, 1026 Escobar St. - Suite 2C (2<sup>nd</sup> Floor), Martinez, CA 94553

## Zoom link (for remote attendance):

<https://us06web.zoom.us/j/85183666716?pwd=T0oOb5PB0o2AGM0GmD6YKTtsTBfbSP.1>

Meeting ID: 851 8366 6716

Passcode: 141180

The meeting will be accessible in-person and via Zoom to all members of the public. Those wishing to provide public comment may copy and paste or click on the above link to connect to the meeting.

## REGULAR SESSION CALL TO ORDER

### CONSENT ITEMS: *(all action items)*

1. Approve minutes of December 9, 2026 meeting
2. Approve payment order FY 2025-26: 13 & 14
3. Approve payroll for March 2026

### REPORTS: *(all updates, Director)*

- Operations
  - Reference & Information software
  - Patron counter
  - Voicemail
  - Book sales
  - Remote services: mobile-friendly website upgrade
- Trainings
  - California State Library & California Library Association staff training: book repair, websites, & community connections
  - In-house training: software, collection map, all-staff meeting/training & orientation binders
- Outreach & Communications: Monthly Public Law Library Newsletter

### FYI

### OPEN FORUM

### PUBLIC COMMENT (will be limited to 3 minutes each)

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Public Law Library of members of the Board of Trustees prior to the meeting are available for public inspection at 1026 Escobar St., Suite 2C, Martinez, CA. 94553 during normal business hours. Call (925) 655-4627 for information.

The Contra Costa County Public Law Library will provide reasonable accommodation for people with disabilities who plan to participate in the Board of Trustees meeting. Contact Denise Mendoza at least 48 hours before the meeting at (925) 655-4627.

**RSVP (925) 655-4627 for the Tuesday, January 13, 2026 meeting**

**Next Meeting: Tuesday, February 10, 2026**